



**City of Shasta Lake**  
Planning / Building Division  
1650 Stanton Drive, Shasta Lake, CA 96019  
**PHONE: 530.275.7431**  
**FAX: 530.275.7406**

## WATER USE VIOLATION COMPLAINT FORM

**ADDRESS OF VIOLATION:** \_\_\_\_\_

**ASSESSOR'S PARCEL NUMBER:** \_\_\_\_\_

**OWNER NAME:** \_\_\_\_\_

**TENANT NAME:** \_\_\_\_\_

**VIOLATION TYPE:**

- Irrigating landscape more than two nights per week
- Irrigating landscape outside the hours of 9pm – 9am
- Water runoff to gutter or adjoining property
- Water used for ornamental fountains or ponds
- New irrigation installation
- Water used to wash driveways, sidewalks, parking lots or other hard surfaces
- Washing cars/vehicles without shut off nozzle
- Water used to maintain levels in swimming pools without recycling system
- Leaks in plumbing system
- Other: \_\_\_\_\_

**Details of Violation:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If additional space is needed, please use the back of this form

**REPORTING INDIVIDUAL INFORMATION: *This information will be kept confidential except by court order.***

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **WORK PHONE:** \_\_\_\_\_

I declare under penalty of perjury that the facts stated above are true and correct to the best of my knowledge.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SPACE BELOW FOR OFFICE USE ONLY**

Previous Violations at this Address:  Yes  No

Previous Written Warning Issued \_\_\_\_\_ (Date)

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

***The Code Enforcement Division will no longer accept verbal complaints. This will allow the Code Enforcement Division to focus on true and accurate complaints while discouraging false reporting.***